

**Baltimore City Homeless Management Information System
(HMIS) Client Informed Consent for Release of Information (One
form per adult member of the household)**

_____ is a Participating Agency in Baltimore's Homeless Management Information System (HMIS). The HMIS is a homeless and housing information system used by homeless service providers in the City of Baltimore. The HMIS makes it easier to access housing and services by allowing multiple providers to access your information. Additionally, the HMIS supports efforts to improve services to people experiencing homelessness in Baltimore City. See page 2 for more information about HMIS security and privacy.

Basic sharing: When you receive services from this provider, your basic information (listed on page 2) will be entered into the computer and automatically shared securely with other Participating Agencies, and included in data sharing and reporting required by funding. This process is important for providers to coordinate services for you and obtain funding to support homeless services. If you have concerns about your information being input into HMIS, please notify the staff person reviewing this form to discuss your options.

Additional sharing: You have the choice to allow sharing of additional information about yourself. Sharing additional information reduces the need to be asked the same questions again, may result in faster, more personalized services, and facilitates coordination across different types of providers. The sharing of this information also assists Participating Agencies to assess existing programs as well as determine the need for new services to the homeless community.

By consenting to additional sharing, you understand that:

- Participating agencies will have access to **all** of your data entered into HMIS (listed on page 2).
- Additional organizations will be vetted and enter a formal agreement the Baltimore City Continuum of Care Data & Performance Committee (see page 2) to access information, including personally identifiable information, for the purposes of research, reporting, or service connection. These organizations could include university researchers, health departments or providers, legal aid providers, and others.
- The general public will NEVER have access to your information.
- Your consent includes sharing information collected during your past experiences of homelessness in the HMIS.
- You will not be punished or denied services if you do not consent to share your information.
- You have the right to change your mind and cancel your consent to share additional information at any time by signing a Revocation of Consent form.
- Your consent is valid for three years from the date of your signature below.

Yes, I do consent to additional sharing of my information _____(initial)

No, I do not consent to additional sharing of my information _____(initial)

_____ Print
name of client Signature of Client Date

An adult head of household client may apply their consent to his/her **minor** household members by listing them below:

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Service Provider Acknowledgement: I received this form on behalf of my agency and made any appropriate changes in the HMIS to reflect the consent decision of the client and, if needed, the client's household members.

_____ Agency
Staff Member Name (Print) Agency Staff Signature Date

Data Security and Privacy Information: The Baltimore City HMIS is overseen by the Baltimore City Continuum of Care (CoC) Data & Performance Committee, a group that includes service providers, homeless and formerly homeless persons, and other organizations and individuals that are interested in ending homelessness in Baltimore City. The CoC is responsible for setting HMIS security and privacy rules that protect your information, as well as procedures for approving Participating Agencies and additional organizations that receive your information. Also, your information is protected by federal HMIS Privacy and Security Standards. Please see the Baltimore HMIS Privacy Notice for more details about how HMIS data is used and protected.

Staff at this service provider is available to explain and answer your questions about the HMIS and about this document. A current list of Participating Agencies and other agencies authorized to receive or access HMIS data can be accessed at <https://docs.google.com/document/d/1nIEmwV586EpgLn1hSbc4lCvj0bSWHf20WyBQWbwA5Fc> or upon request to hmis@baltimorecity.gov.

Basic information always shared about you and your household among HMIS Participating

Agencies: ● Name

- Date of birth
- Social security number
- Race
- Ethnicity
- Gender
- Sexual Orientation
- Veteran Status
- Disabling condition
- Veteran challenge assessment
- Client Contact Information
- Family Contact Information
- Emergency Contact Information ●
- Household composition information ●
- Urgent notifications
 - Street Outreach Enrollments and Contacts (among other Street Outreach providers)
- Coordinated Access Status and Status History

Additional information collected in HMIS that you may choose to share, includes, but is not limited to:

- Program Enrollments ● Exit destination
- Residential move-in date ● Housing Status
- Prior Living Situation ● Health insurance
- Income & non-cash benefits ● Domestic violence history ● Chronic health conditions ●
- Mental health conditions ● HIV/AIDS status
- Physical disability
- Developmental disability
- Vulnerability assessment information ●
- Services
 - Street Outreach contacts
 - Referrals
- Program-specific information required by HUD or other Federal partners

