



FY2021 HUD Continuum of Care Program Funding Competition Baltimore City Continuum of Care

Frequently Asked Questions (FAQ)

All questions should be submitted to HSPApplications@baltimorecity.gov

1. This year’s NOFO indicated that additional points will be awarded to CoC’s that coordinate with Housing and Healthcare? What does that mean?

Additional information can be found on Section II.B.4 of the NOFO. HUD will award up to 10 bonus points to CoCs that submit new permanent supportive housing and rapid rehousing project applications demonstrating coordination with housing providers and healthcare organizations as follows:

<p>A. Leveraging Housing Resources. These points are available for CoCs that apply for at least one new permanent supportive housing or rapid re-housing project that utilizes housing subsidies or subsidized housing units not funded through the CoC or ESG programs. Housing subsidies or subsidized housing units may be funded through any of the following sources:</p> <ul style="list-style-type: none"> • Private organizations; • State or local government, including through the use of HOME funding provided through the American Rescue Plan; • Public Housing Agencies, including through the use of a set aside or limited preference; • Faith-based organizations; or • Federal programs other than the CoC or ESG programs. 	<p>CoC’s will receive full points by demonstrating that they have applied for at least one permanent supportive housing or rapid re-housing project that utilizes housing subsidies or subsidized housing units not funded through the CoC or ESG programs. The CoC must demonstrate that these housing units, which are not funded through the CoC or ESG programs, will: (i) in the case of a permanent supportive housing project, provide at least 25 percent of the units included in the project; or (ii) in the case of a rapid re-housing project, serve at least 25 percent of the program participants anticipated to be served by the project. CoCs must attach letters of commitment, contracts, or other formal written documents that demonstrate the number of subsidies or units being provided to support the project. CoCs can receive less than full points for demonstrating commitments less than the threshold described above.</p>
<p>B. Leveraging Healthcare Resources. These points are available for CoCs that apply for at least one permanent supportive housing or rapid re-housing project that utilizes healthcare resources to help individuals and families experiencing</p>	<p>CoCs must demonstrate through a written commitment from a health care organization that the value of assistance being provided is at least: (i) in the case of a substance abuse treatment or recovery provider, it will provide access to treatment or recovery services for all program</p>

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<p>homelessness. Sources of health care resources include:</p> <ul style="list-style-type: none"> • Direct contributions from a public or private health insurance provider to the project, and • Provision of health care services by a private or public organization tailored to the program participants of the project. • Eligibility for the project must comply with HUD program and fair housing requirements. Eligibility criteria cannot be restricted by the eligibility requirements of the health care service provider 	<p>participants who quality and choose those services; or (ii) an amount that is equivalent to 25 percent of the funding being requested for the project will be covered by the healthcare organization. Acceptable forms of commitment are formal written agreements and must include:</p> <ul style="list-style-type: none"> • value of the commitment, and • dates the healthcare resources will be provided. <p>In-kind resources must be valued at the local rates consistent with the amount paid for services not supported by grant funds. CoCs can receive less than full points for demonstrating commitments less than the threshold described above.</p>
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2. What are the required applications for an expansion project?

When submitting a request for an expansion project, a total of **three project applications** are required as follows:

1. The renewal project application that matches the FY21 Grant Inventory Worksheet; and
2. A new project application with only the expansion information; and
3. An expansion project application, that incorporates the renewal and new activities and the combined budget line items for the renewal and the new expansion

Expansion is the process by which a renewal project applicant submits a new project application to expand its current operations by adding units, beds, persons served, services provided to existing program participants, or in the case of HMIS, increase the current HMIS activities within the CoC's geographic area. For the new expansion project to be selected for a conditional award the renewal project application must also be selected for conditional award. DV Bonus funds can only be used to expand an existing renewal project if the expansion project is dedicated to survivors of domestic violence, dating violence, sexual assault, or stalking who qualify under paragraph (4) of the definition of homeless at 24 CFR 578.3.

Submitting one project application for the existing project ensures that if the expansion portion is not awarded, HUD will still review the existing project's renewal application and potentially fund it. Additionally, if the renewal project application is not selected for conditional award, neither the new



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expansion project nor the additional renewal project application that includes the new expansion project information will be considered for conditional award.

YHDP projects are not eligible to apply for an expansion project.

3. How is rent calculated?

Rent is calculated using FY 2021 Fair Market Rent for Baltimore. Note renewal projects that use actual rent will be renewed using actual rent. Please note that renewal project, YHDP renewal/replacement, and new project application templates were updated on September 21 to reflect the correct FY2021 Fair Market Rent rates.

4. Will MOHS send confirmation of receipt of applications?

Yes, MOHS will send each applicant a receipt once a complete application is submitted. Additional information may be requested once applications have been received.

5. How should applicants submit complete applications?

All applications must be submitted electronically by October 5th, 2021 at 5pm with all supporting and match documents to HSPapplications@baltimorecity.gov. No extensions are available at this time.

6. How should we determine tenant rents for match?

Project applicants that intend to use program income as match must provide an estimate of how much program income will be used for match. The Baltimore CoC recommends projects to estimate program income by reviewing income generated from the prior grant year.

Note that If the sub-recipient pays the full rent amount to the landlord and then the tenant pays a portion of the rent to the sub-recipient, the tenant portion of the rent is Program Income. If the sub-recipient pays a portion of the rent to the landlord and the tenant pays a portion of the rent to the landlord, the tenant portion of the rent is not Program Income.

More information can be found in 24 CFR 578.73 provides the information regarding match requirements.

Projects will be required to indicate the type of commitment, the source, the name of the source with specific details, the date of the written commitment, and the value of written commitment. When the source is program income, similar to cash match, written documentation must be provided on the source agency's letterhead, signed and dated by an authorized representative, and, at a minimum, should include the following:

- Amount of program income to be provided to the recipient for the project;



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- Specific date the program income will be made available;
- The actual grant and fiscal year to which the match will be contributed;
- Time period during which funding will be available; and
- Allowable activities to be funded by the match.

7. How do become Housing First Certified?

An agency will be considered Housing First Certified once completing the Housing First Agreement in the Required Application Forms section of the FY21 CoC Request for Proposals (RFP). Each applicant must sign and submit all attachments with their application. The RFP also provides additional information on Housing First principles, requirements, and monitoring expectations.

8. Do Memorandums of Understanding (MOUs) for partners need to be submitted with the application?

Memorandum of Understanding (MOU) is only required to document in-kind match. Note that renewal and new projects can provide an in-kind match letter with the intent to submit an MOU prior to the final project contract. The letter should explain what funds they are leveraging in the application.

9. Do budget line items have to match what was approved in FY19 budget for renewal projects?

The current budget line items listed on the FY2021 GIW (Leasing, Rental Assistance, Supportive Services, Operating Costs, HMIS, and Admin) must match; however, changes within each activity line item may change based on the need of the project.

10. When preparing Match letters, what dates should I indicate the match will be available?

For renewal projects the dates should match the term of the project award. You can find this information in your current contract. For new projects the match letter should reflect your anticipated start date.