Consolidated Funding Application Bidder's Conference

Baltimore City Fiscal Year 2025

Teams Webinar, Wednesday February 14, 2024 at 2:00 pm

MAYOR'S OFFICE OF HOMELESS SERVICES

Welcome

- Introductions
- Housekeeping
- Presentation
- Questions
- Anything else? Reach out to: HSPApplications@baltimorecity.gov

Agenda

1) Overview
2) Eligibility
3) Project Types
4) Review and Selection Process
5) Q&A

1) Overview
2) Eligibility
3) Projects
4) Review and Selection Process
5) Q&A

CFA Overview –

- Projects that serve individuals and families who are:
  - Currently experiencing homelessness;
  - At-risk of homelessness;
  - And/or living with HIV or AIDS

- Projects are funded by one or more sources

CFA Overview – Mayor's Office of Homeless Services

- Receives federal, state, and local funding
- Mission: to make homelessness *rare, brief, and nonrecurring* in Baltimore City
- Works closely with the Continuum of Care (CoC)

CFA Overview – Continuum of Care (CoC)

- Group of local stakeholders and organizations that coordinate resources and carry out responsibilities with the Department of Housing and Urban Development (HUD)

- Aligns with Baltimore City's Action Plan on Ending Homelessness

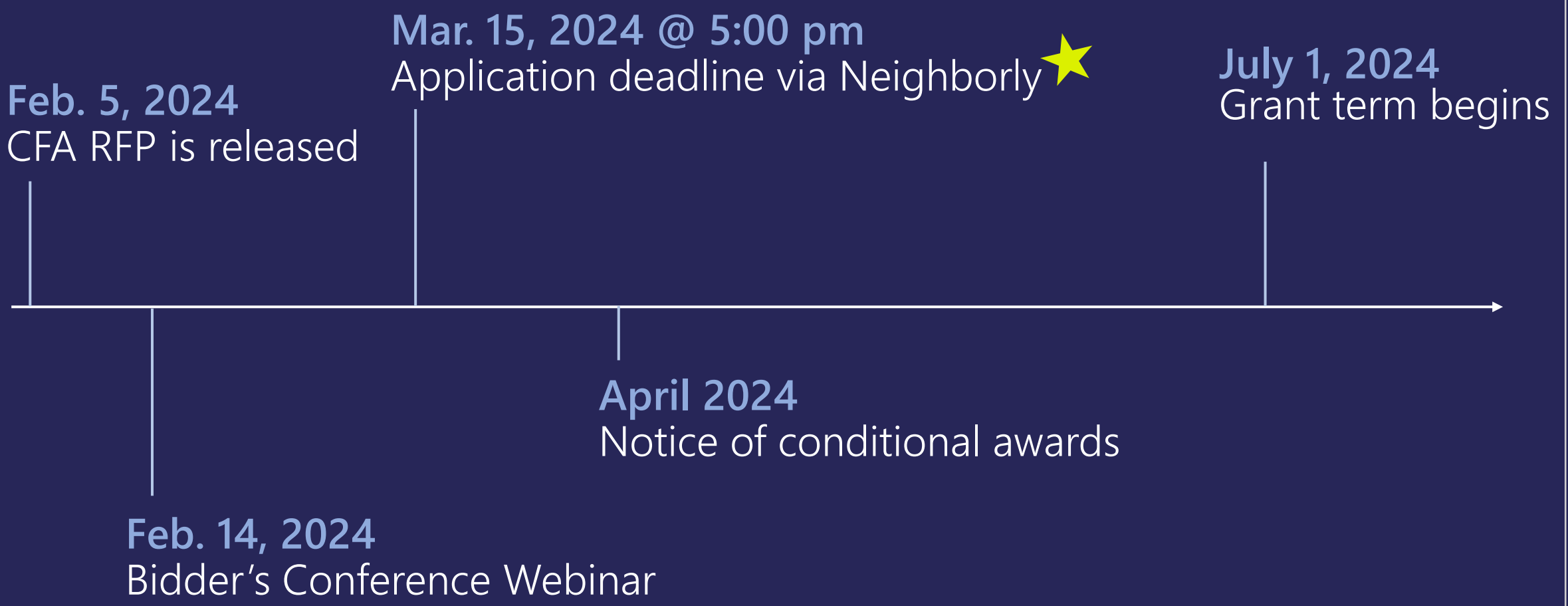
CFA Overview – Funding Priorities

1. Reduce the length of time people experiencing homelessness
2. Increase exits to permanent housing
3. Reduce returns to homelessness

CFA Overview – Funding Sources

Source	Grant Name	Anticipated Funding
HUD	Emergency Solutions Grant (ESG)	$1,895,820.00
MD	Homelessness Solutions Program (HSP and HSP Youth)	$3,297,802.00
Baltimore	Department of Social Services (DSS)	$314,128.00
HUD	Housing Opportunities for Persons with AIDS/HIV (HOPWA)	$7,238,355.00
MD	Department of Health State Special Funds (MDH)	$690,249.00
Baltimore	General Funds	$9,000,000.00

CFA Overview – Application Timeline



1) Overview

2) Eligibility

3) Projects

4) Review and Selection Process

5) Q&A

Eligibility – Minimum

- Non-Profit 501(c)(3) status
- Good Standing with State of MD
- Last 2 years of audits/financial reports
- SAM registration and UEI number
- Project start: July 1, 2024

Application Requirements

- Completed Application in Neighborly
- Continuum of Care (CoC) membership
- Lobbying Certification
- HMIS Participation
- Board of Directors and Staff List
- Policies and Procedures
- Federal Funding Accountability and Transparency Act

Eligibility – Financial Health and Compliance

- Audits and Accountant-Prepared Financial Statements
  - Findings
  - Cash flow review
  - Lines of credit
- Renewal projects:
  - De-obligation of funds
  - Invoice submission
  - Monitoring findings

Eligibility – Insurance Coverage Requirements

- Proof of insurance coverage for:
  - Professional Liability Errors and Omissions
  - Workers Compensation
  - General Commercial Liability
  - Business Automobile Liability
  - Fidelity Coverage
  - Cyber Liability

Eligibility – Housing Principles

- Housing First approach
- Prohibition on screening and terminating clients for:
  - Income
  - Substance use
  - Criminal record
  - Domestic violence
  - Service participation or progress
- Fair Housing Act and City of Baltimore

**for full text, see CFA application package*

Eligibility – Faith-Based Services

- No discrimination in employment or service provision on basis of religion
- No requirements for clients to participate in religious activities or services

**for full text, see CFA application package*

Eligibility – Coordinated Access and Entry

- Use of centralized, standardized processes for shelter and housing
- Special Coordinated Access requirements for drop-in centers, transitional housing, and street outreach
- Permanent Housing programs must receive referrals through Coordinated Access

Eligibility – Homeless Management Information System (HMIS)

- Centralized client database
- Required for all grantees – database is used for data quality and performance management

1) Overview
2) Eligibility
3) **Projects**
4) Review and Selection Process
5) Q&A

Project Types

1) Street Outreach
2) Emergency Shelter
3) Rapid Re-Housing
4) Housing Stabilization and Homelessness Prevention
5) Housing and Services for People with HIV/AIDS
6) Support Services for Permanent Supportive Housing***
7) Transitional Housing***

****Only accepting Renewals*

Project Types

1) *Street Outreach*
2) Emergency Shelter
3) Rapid Re-Housing
4) Housing Stabilization and Homelessness Prevention
5) Housing and Services for People with HIV/AIDS
6) Support Services for Permanent Supportive Housing***
7) Transitional Housing***

****Only accepting Renewals*

Street Outreach

- Engagement
- Case management/support services
- Emergency health services addressing urgent needs
- Emergency mental health services to include crisis counseling
- Transportation
- Services to special populations
- Participation in special activities to include the Point-in-Time Count

Project Types

1) Street Outreach
2) *Emergency Shelter*
3) Rapid Re-Housing
4) Housing Stabilization and Homelessness Prevention
5) Housing and Services for People with HIV/AIDS
6) Support Services for Permanent Supportive Housing***
7) Transitional Housing***

****Only accepting Renewals*

Emergency Shelter

Funding may support the following activities:

- Shelter operations: overnight or day shelter
- Essential services
- Food
- Transportation
- Vouchers for motels/hotels

Emergency Shelter - Components

- Low-barrier to entry
- Focus on existing participants to permanent housing
- “Family shelter” designation
- Standard operating policies and procedures
- Vouchers/checks for lodging
- Adhere to minimum standards for safety, sanitation, and privacy in emergency shelters
- Meet habitability checklist and lead-based paint screening

Project Types

1) Street Outreach
2) Emergency Shelter
3) *Rapid Re-Housing*
4) Housing Stabilization and Homelessness Prevention
5) Housing and Services for People with HIV/AIDS
6) Support Services for Permanent Supportive Housing***
7) Transitional Housing***

****Only accepting Renewals*

Rapid Re-Housing

- Permanent Housing Intervention that includes the following:
  - Housing Identification
  - Rental and Financial Assistance
  - Case Management and Support Services
  - Increasing Income

Project Types

1) Street Outreach
2) Emergency Shelter
3) Rapid Re-Housing
4) *Housing Stabilization and Homelessness Prevention*
5) Housing and Services for People with HIV/AIDS
6) Support Services for Permanent Supportive Housing***
7) Transitional Housing***

****Only accepting Renewals*

Housing Stabilization and Homelessness Prevention

- Time-limited assistance and support services to prevent a need to move into emergency shelter
- May include relocation services
- Goals:
  - Regain stability
  - Connect clients to services and supports

Housing Stabilization and Homelessness Prevention - Components

- Assessment
- Rental and Financial Assistance
- Housing Stability Case Mangement

Project Types

1) Street Outreach
2) Emergency Shelter
3) Rapid Re-Housing
4) Housing Stabilization and Homelessness Prevention
5) *Housing and Services for People with HIV/AIDS*
6) Support Services for Permanent Supportive Housing***
7) Transitional Housing***

****Only accepting Renewals*

Housing and Services for People with HIV/AIDS

- All projects aligned with National HIV/AIDS strategy
- Priorities:
  - Reduce new HIV infections
  - Increase access to care and improve health outcomes
  - Reduce HIV related disparities and health inequities
  - Achieve a more coordinated national response to the HIV epidemic

Housing and Services for People with HIV/AIDS - Components

- Short-term rent, mortgage and utility assistance
- Support services
- Permanent housing placement

Project Types

1) Street Outreach
2) Emergency Shelter
3) Rapid Re-Housing
4) Housing Stabilization and Homelessness Prevention
5) Housing and Services for People with HIV/AIDS
6) *Support Services for Permanent Supportive Housing****
7) Transitional Housing***

****Only accepting Renewals*

Support Services for Permanent Supportive Housing

- Case Mangement Services Only
  - Linking residents to supportive services such as job training, health care, budgeting, parenting skills, treatment, etc.

Project Types

1) Street Outreach
2) Emergency Shelter
3) Rapid Re-Housing
4) Housing Stabilization and Homelessness Prevention
5) Housing and Services for People with HIV/AIDS
6) Support Services for Permanent Supportive Housing***
7) *Transitional Housing****

****Only accepting Renewals*

Transitional Housing

- Designed to meet more intensive service needs to increase housing stability
- Case management/support services

1) Overview
2) Eligibility
3) Projects
4) Review and Selection Process
5) Q&A

Submission Requirements

- All items must be submitted to Neighborly portal – not via email. Portal will close on Friday, March 15 at 5pm
- Applications questions in Neighborly
- Upload of project budget workbook (Excel)
- Upload of all supporting documents and forms – see checklist
  - Naming convention: E.G. *"Agency_ProjectName_Item"*

Proposal Review

Step 1

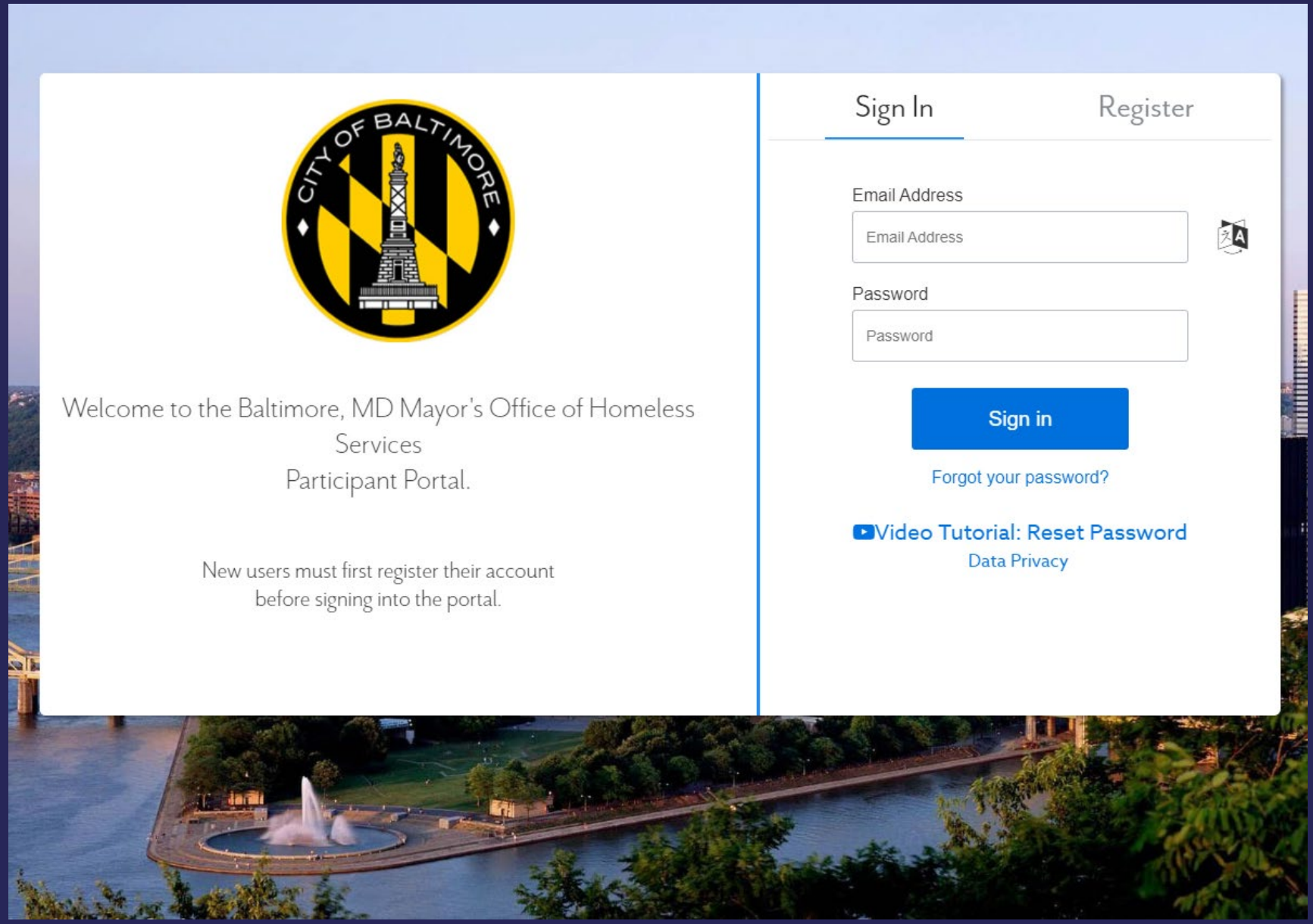
- Application Completeness in Neighborly

Step 2

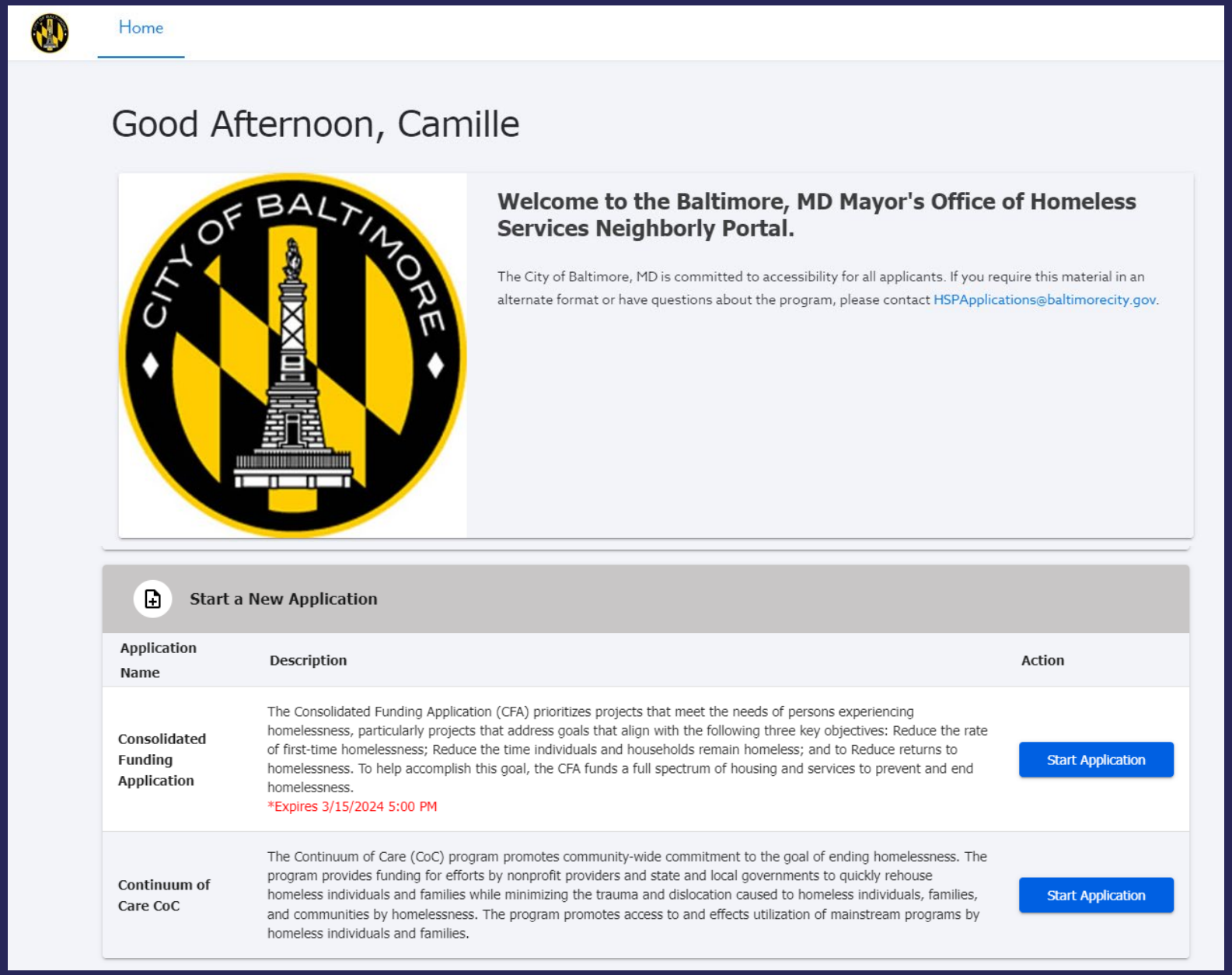
- Threshold Review
  - Eligibility
  - Financial health risk assessment

⇨ *If projects pass step 1 and 2, move to project scoring*

Neighborly


CITY OF BALTIMORE
Welcome to the Baltimore, MD Mayor's Office of Homeless Services
Participant Portal.
New users must first register their account before signing into the portal.
Sign In
Register
Email Address
Email Address
Password
Password
Sign in
Forgot your password?
Video Tutorial: Reset Password
Data Privacy

Neighborly


Home
Good Afternoon, Camille
CITY OF BALTIMORE
Welcome to the Baltimore, MD Mayor's Office of Homeless Services Neighborly Portal.
The City of Baltimore, MD is committed to accessibility for all applicants. If you require this material in an alternate format or have questions about the program, please contact HSPApplications@baltimorecity.gov.
Start a New Application
Application Name
Description
Action
Consolidated Funding Application
The Consolidated Funding Application (CFA) prioritizes projects that meet the needs of persons experiencing homelessness, particularly projects that address goals that align with the following three key objectives: Reduce the rate of first-time homelessness; Reduce the time individuals and households remain homeless; and to Reduce returns to homelessness. To help accomplish this goal, the CFA funds a full spectrum of housing and services to prevent and end homelessness.
*Expires 3/15/2024 5:00 PM
Start Application
Continuum of Care CoC
The Continuum of Care (CoC) program promotes community-wide commitment to the goal of ending homelessness. The program provides funding for efforts by nonprofit providers and state and local governments to quickly rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness. The program promotes access to and effects utilization of mainstream programs by homeless individuals and families.
Start Application

Project Scoring

- ✓ Project Intent and Scope
- ✓ Approach and performance
- ✓ Budget
- ✓ Project Design
- ✓ Overall quality of proposal
- ✓ Project compliance (*renewal only*)
- ✓ Performance outcomes (*renewal only*)

1) Overview
2) Eligibility
3) Projects
4) Review and Selection Process
5) Q&A

Thank you for joining us-

Please email HSPApplications@baltimorecity.gov with any questions

MAYOR'S OFFICE OF
HOMELESS SERVICES